



# Introduction to the AutoSubmitter

## About the course

The purpose of this course is to provide an overview of the Autosubmitter program for either front or middle office personnel. The course is based on everyday scenarios and includes a hands-on element using a generic FIGARO system.

## Course Objectives

On completing the course, the successful delegate will be able to:

- Navigate the AutoSubmitter spreadsheet
- Understand and maintain Column Mappings
- Execute the main macros
- Batch and Bulk Sell/Buy Orders
- Batch and Bulk Raise/Invest Orders
- Batch and Bulk Sell/Buy Deals
- Batch and Bulk Raise/Invest Deals
- Load Orders into Order Routing via Order Loader
- Batch/Bulk Limit Orders

## Who should attend the course?

- This course is designed for Users who already possess a basic knowledge of FIGARO Front Office.
- It is suitable for both new users and those experienced users who have learnt on the job and want to fill gaps in their knowledge.

## Course Prerequisites

- Delegates should have attended the Front Office Enquiry 1 & 2 and the Order Generator courses.

## Course Content

- Concepts of the AutoSubmitter
- The Order Entry Sheet
- Column Mappings Sheet
- Column Headings
- Mandatory Columns
- Loading Column Mappings
- Orders Loader Screen
- Batching / Bulking Orders
- Batching / Bulking Deals
- Limit Orders
- Auto Bulk / Batch

## Course Details

- Duration: ½ Day
- Booking reference: INTROD2X0M

## Course Venues

Courses can be held at our fully equipped training facilities in London (details below) or delivered on your premises

- JHC LLP, 3 More London Riverside, London SE1 2AQ

## Contacting JHC Plc

For information on booking this course please contact our training department:

- Ph. 0207 367 6534
- Email: [training@jhc.co.uk](mailto:training@jhc.co.uk)