



Introduction to Dividends

About the course

The purpose of this course is to ensure delegates have comprehensive business knowledge of Dividends and a practical application of processing within the FIGARO system. The course is based on everyday scenarios and includes a hands-on element using the FIGARO environment.

Course Objectives

On completion of this course, the successful delegates were relevant, will be able to:

- Create a dividend within Figaro for an Equity
- Understand the D page of the stock and how this relates to the dividend diary
- Configure the dividend to post to the client via a control account.
- Configure the dividend to close down the control account on posting and post the difference to an error account
- Generate the client list, reconcile the dividend and post it to the clients

Who should attend the course?

- This course is designed for back office users who already possess a basic knowledge of FIGARO Back Office
- It is suitable for both new users and those experienced users who have learnt on the job and want to fill gaps in their knowledge

Course Prerequisites

- Delegates should have basic knowledge of Figaro Back Office.

Course Content

- Explanation of the principles
- Configure a dividend
- Generate a dividend
- Reconciliation
- Configuring an Equity dividend stock diary
- Dividend batch postings
- Portfolio postings

Course Details

- Duration: 2 hours
- Course booking reference: **INTRODRB30**

Course Venues

Courses can be held at our fully equipped training facilities in London (details below) or delivered on your premises

- JHC LLP, 3 More London Riverside, London SE1 2AQ

Contacting JHC Plc

For information on booking this course please contact our training department:

- Ph. 0207 367 6532
- Email: training@jhc.co.uk