



FIGARO NOMINEES

Fundamentals & Reconciliation

About the course

The purpose of this course is to ensure delegates have a practical understanding of the nominee structure within Figaro and the ability to carry out nominee reconciliation including error resolution. The course is based on everyday scenarios and includes a hands-on element using a generic FIGARO system.

Course Objectives

On completing the course, the successful delegate where relevant, will be able to:

- Define a nominee depot including its CREST routing methodology
- Define: a custodian, a custodian membership, a custodian external account and a custodian internal account linked to the external account
- Define a client custodian preference
- Enter and post a CREST contract routed according to the nominee definition
- View the resulting nominee movements from the transaction list and in the nominee balance display function
- Generate manually and understand the portfolio to nominee reconciliation reports
- Utilise the Nominee Reconciliation screen for reconciliation purposes

Who should attend the course?

- This course is designed for members of any back office operations team who already possess a basic knowledge of FIGARO Back Office.
- It is suitable for both new users and those experienced users who have learnt on the job and want to fill gaps in their knowledge

Course Prerequisites

- Delegates should have basic knowledge of MS Windows.

Course Content

Part 1: Nominee Fundamentals

- Nominee Theory
- Identification & Configuration of Nominee Elements
- Purpose of Nominee Database
- Nominee Movements
- Delegate Test

Part 2: Portfolio to Nominee Reconciliation

- Nominee Reconciliation Reports
- Reconciliation Display
- Error Resolution

Course Details

- Duration: 4 hours
- Course booking reference: **FIGAROp222**

Course Venues

Courses can be held at our fully equipped training facilities in London (details below) or delivered on your premises

- JHC LLP, 3 More London Riverside, London SE1 2AQ

Contacting JHC Plc

For information on booking this course please contact our training department:

- Ph. 0207 367 6534
- Email: training@jhc.co.uk